



PURCHASE ORDER QUALITY CLAUSES

All suppliers must comply with the basic Quality Clauses.

Additional Quality Clauses shall be noted on the Purchase Order as required.

Manufacturers and **Processors** must meet the following as the minimum requirements.

- QC 1 Suppliers must furnish inspection reports, certificates of conformance and as applicable material and processing certifications for the parts/services they **provide**.
- QC 2 Documented first article inspection reports shall be submitted to AEP Quality prior to the beginning of production. The supplier assumes all financial responsibility for replacement, rework and material when production of parts is begun without first article inspection approval from Quality.
- QC 3 Any delay in shipment for any reason must be conveyed to AEP **Purchasing** as soon as the delay is known by the supplier.
- QC 4 Any change to the contract requirements by the supplier must be approved by AEP in writing.
- QC 5 All information in the contract must be held in confidence by the supplier and no third party requests for information shall be authorized unless permitted in writing by AEP representative. International Traffic Arms Regulations (ITAR) and Export Administration Regulations (EAR) must be followed.
- QC 6 In addition to our right of entry, the supplier agrees to right of entry for our customers or regulatory agencies to all facilities and records in the performance of this contract.
- QC 7 Manufacturer's must have a Quality system in compliance to AS9003, AS9100, or ISO9000, as applicable.
- QC 8 Subcontractors are required to notify **AEP Purchasing** prior to transferring any work to a new facility. AEP shall determine prior to transfer if subcontractor may perform the transfer of work.
- QC 9 Supplier must notify in writing AEP Engineering/Quality of any nonconforming product.
- QC 10 Supplier must receive approval in writing to ship any nonconforming materials.
- QC 11 Requirements for the supplier to flow down to sub-tier suppliers the applicable requirements in the purchasing documents, including key characteristics and DPAS priorities where required.
- QC 12 Requirements for the supplier to comply with Executive Order E13224. Supplier shall not engage in any transaction of any type with persons or business or organizations who commit, threaten to commit or support terrorism.
Supplier must comply with Defense Priorities and Allocation System (DPAS) when a priority rating is listed on the Purchase Order.

For Processing suppliers, the following are the minimum requirements:

- QC 13 Processing suppliers must furnish processing certifications to the purchase order requirements, and shall not process any parts for which they are not certificated or approved. Nadcap and/or specification owner approval is required when applicable.

QC1 QC 3 QC 4 QC 5 QC 6 QC 8 QC 9 QC 10 QC 11 QC 12 QC 15



For Material suppliers, the following are the minimum requirements:

- QC 14 Material suppliers must furnish material certifications **from the mill/OEM** to the purchase order requirements. **Certifications must be fully traceable to the mill/OEM.**
- QC 1 QC 3 QC 4 QC 5 QC 6 QC 8 QC 9 QC 12 QC 15
- QC 15
- a. **The supplier shall maintain all records relating to the product/services provided and ensure these records are available for review for a minimum of 10 years after the completion of the purchase order, unless otherwise directed on the purchase order.**
 - b. **The supplier shall plan, implement, and control processes, appropriate to the organization and the product, for the prevention of counterfeit or suspect counterfeit part use and their inclusion in product(s) delivered to AEP and its customers.**
 - c. **The supplier shall ensure that the organization's personnel are aware of their contribution to product or service conformity, their contribution to product safety, and the importance of ethical behavior.**
- QC 16 All digital data received by supplier must be maintained **in accordance with the current revision of D6-51991 and/or SQR-004** as applicable.